



West Virginia Environmental Quality Board

601 57th Street, S.E.
Charleston, West Virginia 25304

MEMORANDUM

Phone: (304) 414-1128
eqb.wv.gov

DATE: June 2, 2025

TO: Jeremy W. Bandy, Director
Division of Water and Waste Management
West Virginia Department of Environmental Protection (WVDEP)

CC: Teresa Pauline, Division of Water and Waste Management, WVDEP
Yogesh Patel, Division of Water and Waste Management, WVDEP
Brad Wright, Division of Water and Waste Management, WVDEP

FROM: Kenna M. DeRaimo, Clerk *KMD*
Environmental Quality Board

RE: Request for Certified File – Appeal No. 25-06-EQB
Clarksburg Sanitary Board v. WVDEP

Attached is **Appeal No. 25-06-EQB**, which was filed with the Environmental Quality Board (“EQB”) on **May 28, 2025**. Within fourteen (14) days after receipt of this appeal, you must prepare, certify, and provide to the EQB a complete paper record of the proceedings out of which the appeal arises, including all documents and correspondence in the Director’s file relating to the matter in question.

The record must be presented in chronological order with each page consecutively numbered. **The Certified Record in this matter is due on June 16, 2025.** In addition to the paper copy, please also send an electronic copy of the complete record to Kenna DeRaimo, Clerk of the EQB, at Kenna.M.DeRaimo@wv.gov.

If you have any questions about what to include in the certified record, please contact the West Virginia Department of Environmental Protection’s Office of Legal Services.

Thank you for your attention to this matter.